

Metro PTO Meeting Minutes October 11, 2023

Welcome and introductions

- Meeting was called to order at 6:35
- Introductions by those in attendance

NOTE: Meeting was conducted out of order to accommodate early departure needs for some committee leads and to allow for the arrival of some board members that were attending senior night games.

Guest Presenter - Michele Coleman with Print Heaven www.printhaven.net. She was present to share information and samples of work done by their family business. They offer embroidery, screen printing, silk to press printing services. Their business can be an option for school spirit gear for the athletics program and general Metro gear. Handouts are attached. We shared the Booster Club meeting date and time, October 24, 2023 at 5:30 pm in the Metro Library, so that they can attend and also present to them for athletics. Angel expressed an interest in student shadowing in offering career options to Metro students. This could be a possibility but would need to be case by case due to the business constraints.

Fund Drive Update - Lara Fuchs

Will kick off on Monday, October 16, and announcements will post to Facebook and Myschool anywhere. Jen Anania will assist with finances and Amanda Miller will assist with post for Facebook (alumni page as well). The fund drive goal is \$22,000 and it will wrap up the week after Thanksgiving. Jen let us know that we will have multiple online donation options. Funds will not need to go through the SLPS foundation since PTO is an established 501(c)(3). Monday's Myschool anywhere announcement is attached.

Approval of [Metro PTO Meeting Minutes 09 13 23](#)

Motion to approve made by Chunzi, seconded by Claralyn.

- Minutes approved.

Reports

- Principal's Report (Presented by Lisa in Dr. T's absence)
 - Parent/Teacher Conferences, Wednesday, October 18, 2023, 3p-7p and Thursday, October 19, 2023, 3p-5:30p
 - Families must sign up on Bookings link emailed by each teacher. This is new for SLPS this year.
 - Picture Day--Friday, October 27, 2023
 - Homecoming is this Saturday, 10/14/23 from 7p-10p - theme is Mirror Ball
 - STUCO is requesting donations of snacks and drinks as well as chaperones—link was emailed to all families
 - PSAT is scheduled for Wed. 10/18/23—Mr. Young will identify the students who will take the assessment

- Attendance—must contact the school at 314-534-3894 to report absences for it to reflect verified—we will be enforcing the attendance policy for of 90% to participate school activities and athletics.
- 10/01/2023—magnet school application opened—closes 11/03/23 at 11:59p
- Metro only has two allocations for Missouri Scholars Academy. You must reflect diversity. Dr. T requested allocations from other SLPS schools if they are not using them. Not sure yet if we will receive extra slots. Allocations are based on the 9th grade enrollment from the previous year.
- School-wide community service day is scheduled for November 15, 2023. Students will have an opportunity to go to other SLPS schools as well as various community organizations and get service hours. We are getting back to the mission of the school
- Questions/Feedback
 - Issue with links for signing up for the conferences.
 - If we have an option going forward, signup genius was a more seamless option for scheduling.
 - Follow up that there are still funds available for Homecoming.
- President (Lisa)
 - Providing teachers with a meal for Parent/Teacher conferences on 10/18/23. Will send out a signup genius for desserts, fruit, and snacks.
 - Next first Friday will be sponsored by the sophomore class.
- Treasurer (Jen)
 - Not a lot of update from last month, grants from last meeting was processed. There are a few pending expenditures from First Friday. Reimbursement from the freshman picnic. Pending donations from trivia last spring.
- Committee heads
 - Trivia – Linda (Update given by Lisa) matching donation pending (\$2,400) from last event expected this month. Planning on Saturday, April 20, 2024 for next trivia night.
 - Diversity – April. Email sent through Membership Toolkit regarding the following:
 - September 15 - October 15: Hispanic/Latinx Heritage
 - October 1-31: LGBTQIA + History
 - Beautification – Patti – full proposal and budget increase attached.
 - Planted mums and cleaned up grounds. The mums are perennials and should come back each year.
 - Plan to tarp near ramp to prevent weed growth and address in the spring.
 - Ms. Allen, garden club, likes idea of a pollinator (natural garden). The garden club will map out a plan.
 - Want to plant lime light hydrangea. District will provide mulch and dump truck free of cost to Metro.
 - Part of the fall project is to replace picnic tables at a cost of \$6,000.

- October 21st service day, student volunteers needed. Service hours will be given.
 - Discussed a paper drive, making a class competition to get paper as a barrier for October service event. Due to timing maybe better for spring?
- Motion to increase the Beautification budget to include new picnic tables made by Lisa, seconded by Minion. Motion approved.
- Book Fair – Christina – No update
- Class reps. & student council – None present
- Booster Club/Metro wear update (Denise LeBegue) Shared by Angel in Denise's absence.
 - The next Metro Booster Club meeting will take place Tuesday, October 24 at 5:30 in the Metro library? We will circulate a Zoom link as well.
 - Current status: organized as Nonprofit Corporation in MO, have federal tax ID number, bank account open.
 - Requirements to move forward: volunteers to fill Vice President, Secretary, Sergeant at Arms (parliamentarian) seats. Also room for 3 members at large, volunteer coaches, and student athletes among the voting membership. I need the officer roles filled before I can register us to conduct a real fundraiser.
- Seniors – Need graduation date, cannot proceed with lock-in planning until the date is set. Discussed holding a tentative date with YMCA and entertainment vendors.
- Juniors – Did October first Friday. Provided St. Louis Kolache, and Costco snacks seemed to go well.
- Sophomores – No update. Will prepare for November first Friday.
- Freshman – No update.

New Business

- Teacher Grant for Coach Armstrong, Badminton equipment \$127
 - Mrs. Kukay, 3 high top tables \$520
- Motion made, seconded, and approved.

7:48 Adjourn

Mark Your Calendars:

1. Parent Teacher Conferences - October 18-19
2. NO SCHOOL - October 20
3. PTO meeting - November 8
4. NO SCHOOL - November 10
5. THANKSGIVING HOLIDAY - November 20-24
6. PTO Meeting - December 13
7. WINTER BREAK - December 20- January 3

Need to reach us?

Email: metrohighpto@gmail.com, Facebook: [Metro H.S. Parents Group](#)

Print Heaven

Metro High School

Hoodies – \$30.00

Crewneck - \$28.00

Short Sleeve - \$16.00

Polo Embroidered - \$20.00

Jacket Embroidered - \$40.00

Long Sleeve - \$ 18.00

SnapBack Hat - \$20.00





Dear Metro Community-

We hope your student had a great time at Homecoming! There are so many things at Metro that make it feel like a home- a warm and welcoming atmosphere, a close-knit community where folks know each other by name, and even cookie breaks!

But our "home away from home" needs your support-- each year, the PTO raises money to DIRECTLY support our students and teachers.... our PTO funds teacher grants for field trips and curriculum enrichment, dance decorations, teacher appreciation, and even our Naviance college and career readiness software.

Please consider donating- it's quick and easy. All donations made directly to the PTO are tax deductible!

- Click [here](#) for a link to donate by credit card, apple pay, or google pay.
- Click [here](#) for paypal.
- If you prefer to write a check to the Metro PTO, feel free to drop it at the school or email metrohighpto@gmail.com to arrange to mail it directly to our treasurer, Jen Anania.

Please consider donating! This year, we have a big goal of \$22,000 dollars to raise- so we will be enlisting some artificial intelligence for a little help. Stay tuned to see how it goes....

Your fund-drive team,

Amanda Miller, Jen Anania and Lara Fuchs

Metro PTO 2023-2024		Starting Balance		\$64,410.67
INCOME	Fundraising Goal (100%)	Funds Raised Over Budget	YTD Totals	
Fund Drive (direct to PTO)	\$ 22,000.00		\$	48.30
Trivia (Net Total) - April 2024	\$ 19,000.00		\$	-
Total Income	\$ 45,000.00	\$ (44,951.70)	\$	48.30
EXPENSES	Budget*	Remaining	YTD Totals	
<u>SPONSORED EVENTS</u>				
Freshman Welcome	\$ 500.00	\$ 221.52	\$	278.68
Cookie Break-Open House	\$ 250.00	\$ 159.42	\$	90.58
Book Fair	\$ 200.00	\$ 200.00	\$	-
Homecoming	\$ 1,500.00	\$ 1,500.00	\$	-
Spring Fling	\$ 1,500.00	\$ 1,500.00	\$	-
2023 Senior Class Expenses	\$ 8,500.00	\$ 8,500.00	\$	-
Junior Class Event	\$ 650.00	\$ 650.00	\$	-
Field Day	\$ 250.00	\$ 250.00	\$	-
<u>TEACHER & STAFF APPRECIATION</u>				
Welcome Baskets & Lunch	\$ 1,000.00	\$ 339.52	\$	660.48
First Friday Breakfast	\$ 3,800.00	\$ 3,199.47	\$	400.69
Teacher Meals	\$ 2,000.00	\$ 2,000.00	\$	-
Recognition Reception	\$ 200.00	\$ 200.00	\$	-
MSSHA Awards - Coach Gifts	\$ 4,000.00	\$ 4,000.00	\$	-
Teacher & Staff Appreciation	\$ 3,500.00	\$ 3,500.00	\$	-
<u>CLASSROOM & SCHOOL SUPPORT</u>				
Teaching Materials-Metro Grant	\$ 8,000.00	\$ 6,912.54	\$	1,087.46
Health and Wellness	\$ 2,500.00	\$ 2,500.00	\$	-
Naviance Software	\$ 6,860.00	\$ (178.08)	\$	7,028.08
<u>PTO EXPENSES</u>				
General Expenses/Supplies	\$ 600.00	\$ 147.14	\$	352.86
Membership Toolkit (Online Directory)	\$ 450.00	\$ 450.00	\$	-
Fund Drive Marketing	\$ 100.00	\$ 100.00	\$	-
Beautification	\$ 1,000.00	\$ 1,000.00	\$	-
Total Expenses	\$ 47,050.00	\$ 37,151.33	\$	9,898.67
Approved Using Prior Years' Funds				
	Approved	Remaining	Spent	
STL City Field Deposit (refundable)	\$ 500.00	\$ -	\$	(500.00)
Senior Sunrise 2023 Food	\$ 100.00	\$ 3.75	\$	(96.25)
April 2023 Trivia	\$ -	\$ (104.52)	\$	(104.52)
NET CHANGE (July 2023-June 2024):			\$	(10,454.89)
			Ending Balance:	\$43,859.43

Balance Summary		10/9/2023
Commerce Bank		\$ 44,144.16
Pending Items:		
Juanita Phillips-House		(180.21)
Linda Schasch		(164.52)
Deposit to be made		60.00
Total Balance Available		\$43,859.43

Beautification Plan for 2023-2023

- **10-1-2023**
- Planted Hardy Mums on 10-1-2023 Cost 279.35 (perennial)
- **10-21-2023**
- Pick up Trash Around Building
- Weed the beds in front of the school and the alcove
- Lay down weed barrier/Mulch in beds
- Weather permitting plant limelight hydrangea (Perennial) in alcove
- Tarp/mulch the bed on the hill for planting in the spring
- Clean Up Garden Club Space in the back of the building
- Sand/Repaint Eagle Scout Picnic Tables to make the composite tables
- **1-15-2024 MLK Service Day inside at Metro**
- Actions items to be determined by Dr. T
- Need a Volunteer to Coordinate
- **Spring Cleaning up and Planting after 4-15-2024**
- Pick up trash
- Weed if needed
- Plant the raised bed by the ramp from school parking lot. Ms. Allen the garden club sponsor would like the club to help and plant a pollinator garden
- Need a Co-Chair

Picnic Tables

- There are variety of styles of picnic tables which get heavily used.
- Some in good shape(4)
- Some need a little touch up (2)
- Some need to go (5)



Proposal for New Picnic Table \$6000.00 + Shipping

Global Industrial

- Hexagon Table 1269.00 + Shipping
- Rectangular 1263.00 + Shipping
- Bulk discount of 5% if buy 3 or more unites
- I am requesting Metro PTO Purchase Five Tables to Replace the Rotting One's
- Can be delivery by the 10-21-2023 Work Date
- Visible Use of PTO Money

Proposed Beautification Budget			
Item	Estimated Cost	Cost	Budget 1000.00
Mums	279.35	279.35	720.69
Hydrangea (12 @59.98)	720		
Paint for tables	100		
Weed Barrier	138.42		
Soil Amendment	200		
Mulch District Provide	0		
Dump Truck District Provide	0		
Tiller Rental (4hrs)	52		
Water/Snacks for Volunteers	100		
Soaker Hose x 3	119.94		
Timer Mechanism for Hose	60		
Snack/Winter/Spring	200		
Plants for Spring Planting	682.32		
Total Requested			
	2652.03		